



Thomas Corning
Chief of Police

TRESPASS LETTER OF AUTHORITY

(Pursuant to California Penal Code § 602(o))

NOTICE AND CONDITIONS

In accordance with California Penal Code Section 602(o), a private property owner, or lease holder in lawful possession of that property, may authorize local law enforcement to act as their agent for the purpose of enforcing trespass laws when they are not on the property.

This authorization permits the Ukiah Police Department to request violators of the trespass law to leave or to arrest individuals for trespassing, under the applicable provisions of Section 602 and related statutes if a valid Trespass Letter of Authority is on file with the Ukiah Police Department.

“No Trespassing” signage must be properly posted on the property. The signs must be posted at conspicuous entry points or regular intervals, or trails of entry for unfenced properties. The Ukiah Police Department does not provide signs to property owners.

This letter shall not be interpreted as a request or obligation for the Ukiah Police Department to provide exclusive or routine patrol of private property. This request does not create a special relationship between the property owner (or their agents) and the City of Ukiah, the Ukiah Police Department, or any of its agents, officers, employees, or volunteers.

This authorization, pending no change in possession, may be effective for a period not to exceed twelve (12) months, after which it must be renewed.

The property owner or lawful possessor shall defend, indemnify, and hold harmless the City of Ukiah, the Ukiah Police Department, and all of their officers, agents, employees, and volunteers from and against any and all claims, demands, actions, damages, or liability that may arise, directly or indirectly, from the implementation or enforcement of this authorization.

The property owner or lawful possessor agrees to provide the Ukiah Police Department with current contact information for themselves and an alternate contact if desired who understands and agrees to the terms of this authorization and may be contacted in the owner’s absence.

This form must be completed in person at the Ukiah Police Department.



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TRESPASS LETTER OF AUTHORITY- Property Information & Authorization Form

Property Owner or Lease Holder: _____

I am the legal owner or lease holder of the property listed below.

Is the property is leased: ☐ Yes or ☐ No

Property Address _____

I confirm this property is within the Ukiah city limits: ☐ Yes or ☐ No

Contact Telephone Number _____

Email Address _____

Alternate Contact Name (optional) _____

Contact Telephone Number _____

Email Address _____

Is this request a renewal of a Trespass Letter of Authority? ☐ Yes or ☐ No

Effective Date of the Trespass Letter of Authority _____

You may change this default date if needed. The Letter of Authority will expire 364 days from this date. If the property is sold, a new Letter of Authority is required. If leased and the person in lawful possession changes a new Letter of Authority is required.

Authorizing Affirmation and Signature I am the owner or lease holder of the listed location within the city limits of Ukiah, CA and I authorize the Ukiah Police Department to act on my behalf in reference to the criminal prosecution of trespassers, pursuant to Penal Code Sections 602(o), 602(k), 602(m) and 602.1(a) on the property listed above. Furthermore, I agree to cooperate in all stages of prosecution and will sign a complaint against any arrested person if issued.

I am concerned about possible fire, theft, vandalism, drug dealing, and/or drug usage caused by trespassers on the property. I have posted the required signs at the premises. I expressly authorize your officers to arrest and/or issue citations to trespassers starting on the above effective date and then for the subsequent 364 days. I understand it is my responsibility to renew this authorization twelve months from the above effective date.

Property Owner or Lease Holder Signature _____

- By signing above you are acknowledging and agreeing to all of the terms and conditions contained in this form.
- You also understand it is your responsibility to secure the needed signs and ensure those signs are posted at the above property.
- This enforcement authorization is revocable by written documentation delivered to the Ukiah Police Department, 300 Seminary Ave, Ukiah, CA 95482.

UPD Witness _____

Date: _____